

**Dromana Foreshore Committee of Management Inc.**  
**Minutes of Meeting**  
**held on 27<sup>th</sup> June 2022 6.30pm**

Meeting Opened: 6.30pm.

1.	<b>In attendance:</b> JA, MB, ER, JW, LA, <b>Observer:</b> RG MPBBA <b>Apologies:</b> WC, NM; RG; JS; ME In the absence of our secretary, JA took the minutes and MB chaired the meeting.	
2.	<b>Conflicts of Interest</b> – Chairperson asked for any changes of conflict-of-interest NIL	MB
3.	<b>Minutes of Meeting held on:</b> 23 <sup>rd</sup> May 2022 Moved: MB Seconded: MT - Carried	MB
4.	<b><u>Secretary/ Correspondence/Transfers/ Financial Statement</u></b> Correspondence/Transfers/Financial Statement – tabled/previously sent via email Moved: LA Seconded: JW - Carried Regarding correspondence received from DELWP – it was moved by MB that the license area is consistent with the way we operate. Two key measures are the license area and the footprint to ensure there is no increase in either of these 2 measurements by any license holder. Seconded by JA. Carried. Transfer #57 – family transfer. Approved when monies received, WC to Check rate notice please before transfer is approved. Transfer #54 – family transfer. Monies received. Approved. Transfer of #54 approved. Moved by MT; seconded by JW. Carried.	MB
5.	<b>Matters Arising:</b> MB to write a letter to cleaners stating their work needs improvement and the owners of the business need to oversee the clean to ensure satisfaction.	
6.	<b>Subcommittee Reports:</b>	
	<b>Caravan Park</b> – Nothing to report.	MB/JA
	<b>Works / Bay Trail</b> – As tabled.	MT
	<b>Finance</b> – Currently \$54,000 surplus MB has projected through to June and best scenario is to break even by EOFY. Transfers like last year. Increases in expenditure are plant and equipment replacement, depot repairs/upgrade related to insurance claim	MB/RG/ JA
	<b>Grants</b> – Successful with Latrobe Reserve grant. Applications are ongoing.	/MB
	<b>Latrobe Reserve / Revegetation.</b> As Tabled Friends Day restarted on June 18 <sup>th</sup> . Productive day but no new members	MT/LA

	<b>Vegetation Management – As tabled</b>	MT/LA/ER
	<b>Combined Foreshores – Nil</b>	ME
	<b>Town Centre – Nil to report</b>	ME
	<b>Staff / Volunteer Liaison – – Planned staff remuneration was implemented increased from June 1st</b>	MB/RG
	<b>Dogs on Beaches – Nil</b>	
	<b>Website</b> is up to date with minutes etc. <b>All Subcommittee Reports approved</b> Subcommittee Reports Moved: JA Secoded: JW Carried:	
7.	<p><b><u>Other Business</u></b></p> <p>JA thanked JW for all her work with boatshed measurements and compliance</p> <p>JA thanked L (MB's wife) for assistance with DFC committee admin work.</p> <p>SH thanked DFC for the hamper received after her father passed away.</p> <p>Boat ramp access issues due to sand movement: Better Boating attended the site. Plans to rebuild it by end of 2023. MB will talk to Powerboat Club about the outcome and timing.</p> <p>JW: Can we mend the security door of the secretary's office so that it can be locked when workers inside require ventilation plus security.</p> <p>LA: Can we please make sure all documents sent by DFC Committee members or Secretary and in file types that everyone can open on their home devices. NM may be able to help with this.</p> <p>LA to draft a letter to deliver to local Real Estate agents with our policy regarding placement of signs on Dromana Foreshore</p> <p>LA to write letter thanking Howard McT for his work on the depot management plan.</p> <p>LA to draft letter to householder at 63 Latrobe Parade telling him not to dump green waste on the Latrobe Reserve</p> <p>MB to draft letter to cleaners asking them to undertake quality control monitoring for their subcontractors and not leave it to the Committee.</p> <p>MB To draft letter to Southeast Water thanking them for the sewerage connection component of the toilet block at T8</p> <p><b><u>MPBBA:</u></b> RG has received queries from members asking if boatshed owners must be a ratepayer of the Mornington Peninsula.</p> <p>Our policy is that they must be MP residents.</p>	
8.	<p><b>Meeting Closed: 7:40 pm</b></p> <p><b>Next meeting: 25<sup>th</sup> July 6:30pm Dromana Tennis Club.</b></p>	