

**Dromana Foreshore Committee of Management Inc.**  
**Minutes of Meeting held on 28<sup>TH</sup> August 2023**  
**6.30pm**

Meeting Opened: 6.30pm.		
1.	<p><b>In attendance:</b> MB JA NM MT RG  Invited: ME, WC  Observer: MPBBA-Rick  <b>Apologies:</b> JW, LA, JS</p> <p>6:30pm: Tim from Architecture and Access presented the coastal access strategic risk assessment report – all agreed it was a great report and unanimously agreed his priorities for beach access were correct. Next step is to apply for a grant to construct high priority steps.</p>	
2.	<p><b>Conflicts of Interest</b> – Chairperson asked for any changes of conflict of interest.  Nil</p>	<b>JA</b>
3.	<p><b>Minutes of Meeting held on:</b> 24<sup>th</sup> July 2023  Moved: MT Seconded: NM Carried:</p>	<b>JA</b>
4.	<p><b><u>Secretary/ Correspondence/Transfers/ Financial Statement</u></b>  Correspondence/Transfers/Financial Statement – Nil Transfers.  Moved: MB Seconded: RG Carried</p>	<b>WC/MB</b>
5.	<p><b>Matters Arising:</b>  Vic swim dates received – Notify ok to go ahead.</p>	
6.	<p><b>Subcommittee Reports:</b></p> <p><b>Caravan Park-</b> T3 may be used as storage prior to season (this is only if the construction of the new shed at the depot has commenced)  Fire compliance report for MPShire not due for this season but needs to be Inspected whilst it is occupied. ME to arrange.</p> <p><b>Works / Bay Trail</b> – As tabled.  Asbestos report queries from the committee. MB has organised a meeting with the contractor for September and will meet at Dromana Foreshore.</p> <p>Request to replace a missing plaque on a bench seat - is it a renewal as it has been over 10 years and at what cost. MB has a conflict of Interest and will abstain from this discussion.  Discussion had by committee and decision made that a Seat/Plaque Register to include mapping of site, date installed, contact details of relative that requested seat is required. This register is to be updated regularly. NM to follow up. WC to find old correspondence.</p> <p>Signage to go on new Ute – “Dromana Foreshore Management” – all committee members agreed.</p> <p>BS130 – Request for work to boatshed (that missed the works meeting). This section of reserve has no access point therefore request to access from beach is not approved. WC to advise BS owner that work will need to be done and accessed via the usual walkway that is used to access the beach. Tools and materials to be retrieved from car/trailer parked on Point Nepean Road – no car access on the reserve is permitted. Request to go to next works subcommittee meeting when more details of work to be done has been received.</p>	<p><b>MB</b>  <b>JA/RG</b></p> <p><b>MT</b>  <b>JA/LA</b>  <b>JW/NM</b>  <b>(ME)</b></p>

	BS25 – Emergency stump replacement is to be replaced like for like (wooden) WC to advise owner	
	<b>Latrobe Reserve</b> – Minutes as tabled. Not many attended Saturday volunteer group	<b>MT</b> LA/JW (ME)
	<b>Vegetation Management</b> – Minutes as tabled.	<b>MT</b> LA/ER (ME)
	<b>Finance</b> - DEECA Annual Return discussed. Any previous years BS fees not paid by the end of Sept are to be put in hands of our usual debt collector.	<b>MB</b>
	<b>Grants</b> - Nil	<b>MB</b>
	<b>Combined Foreshores</b> – Meeting with Matt Paton. Biosphere talk is scheduled for this week - NM & MT will be attending	<b>ME</b>
	<b>Town Centre</b> – Nil	<b>ME</b>
	<b>Staff / Volunteer Liaison</b> – Assistant Secretary has resigned as she has more work made available to her with her other employer. WC to send her email congratulating her on work well done and wishing her well for her future endeavours.	<b>MB</b> RG
	<b>Dogs on Beaches</b> – MB spoke about the Morn Pen Shire dog policy soon to be released. He will follow up with a request to be involved in discussion of the policy that falls under DFCoM land Management.	<b>MB</b>
	<b>All Subcommittee Reports approved.</b> Subcommittee Reports Moved: RG Seconded: MT Carried:	
7.	<b><u>Other Business</u></b> Committee agreed that DFCoM Microsoft Subscription to be paid annually instead of monthly, saving 17%  Donation to be paid to Dromana Tennis Club-WC to check what the last donation was.  Better Boating Vic – Have submitted the new plans for the Boat Ramp and will submit new plans for the car park to Vic Roads, Council & Parks.  MPBBA: Spoke about risk areas from Mt Eliza to Sorrento. AGM is booked for 14 <sup>th</sup> October at Dromana Community Hall – but may not go ahead due to the Referendum date which is yet to be announced.  NM will be an apology for September meeting.	
8.	<b>Meeting Closed: 8:30 pm</b> <b>Next meeting: 25<sup>th</sup> September 6:30pm @ Dromana Tennis Club</b>	