

**Dromana Foreshore Committee of Management Inc.**  
**Minutes of Meeting held on 28<sup>th</sup> October 2019**  
**6.30pm at Dromana Primary School**

Meeting Opened: 6.30pm.		
1.	<b>In attendance:</b> MB JS RG DC MT JA LA <b>Invited:</b> ME WC <b>Observer:</b> CA <b>Apologies:</b> JB	
2.	<b>Conflicts of Interest</b> – Chairperson asked for any changes of conflict of interest	JA
3.	<b>Minutes of Meeting held on:</b> 23 <sup>rd</sup> September 2019 <b>Moved:</b> DC <b>Seconded:</b> MB <b>Carried:</b>	JA
4.	<u><b>Secretary/ Correspondence/Transfers/ Financial Statement</b></u> Correspondence/Transfers/Financial Statement <b>Moved:</b> RG <b>Seconded:</b> JS <b>Carried</b>	MB
5.	<b>Matters Arising</b> Life Saving Vic requested a contact for updating Victorian Beach names – all agreed for our contact to be JA Bay trail fun run OK to go ahead and charge the same as last year for cleaning \$300 Raffle request from Rotary all agreed not to go ahead with OK to go ahead with new pricing from AGL	
6.	<b>Subcommittee Reports:</b> <b>Caravan Park</b> – Bindi's in CP will unfortunately go to seed prior to the season. MPShire sent reminder letter about Emergency Management Plan items that may need reviewing or updating. Send letter from CFA to MPShire. Cleaner has submitted his cleaning quote for the 2019 – 2020 season. New security keys to be cut for all foreshore locks, toilet doors to be done by Dec 2019	MB
	<b>Works / Bay Trail</b> Minutes tabled  Add to all future work approval letters: “..this letter or copy of, needs to be on site when the work is in progress - so that if requested by the Ranger or a Committee Member it can be viewed”.	MT
	<b>Finance</b> – ATO: GST Private ruling Review of ruling on BS fees and transfers by the ATO has resulted in the ATO advising that from the 24 <sup>th</sup> Dec 2019 GST is to be charged on top of fees & any transfers.	MB
	<b>Grants</b> – Bendigo bank grant is to be presented tomorrow night, MT is to attend on behalf of DFCoM.. MB to look at getting stickers to place on bins “Bendigo Bank have kindly donated	

	these bins” or similar.	
	<b>Latrobe Reserve / Revegetation.</b> Minutes tabled Discussion about the Terramatrix report and items yet to be actioned. Once these have been done, will need to sign off and notify DELWP.	DC
	<b>Combined Foreshores</b> – JS talked about a get together with other COM's on the peninsula, soft drink, nibbles & pizza to be supplied. Invitation to be sent for the 15 <sup>th</sup> Nov.	ME
	<b>Town Centre</b> – Nil	ME
	<b>Vegetation Management</b> – As above	DC
	<b>Staff / Volunteer Liaison</b> – Staff reviews given to MB to address	MB
	<b>Dogs on Beaches</b> – JA to sign the Updated MOU	JS
	<b>All Subcommittee Reports approved</b> Subcommittee Reports Moved: MB Seconded: MT Carried:	
7.	<b><u>Other Business</u></b> Accept Quote from Medic for Sani bin. JS went to a recent meeting at MPBBA: Greg Hunt spoke about the \$ given to MT Martha for rectification works. MB spoke about the Letter from DELWP in regard to Future Foreshores. On Wednesday at 9.30am JA JS or LA & MT are meeting with Grosvenor Performance Group regarding Future Foreshores. Xmas break up Monday 9 <sup>th</sup> Dec, Invites to be sent: CA from MPBBA, staff and all committee members. LA went to Port Phillip Conservation Meeting and found it to be very informative.  <b><u>Web Site</u></b> Minutes are being uploaded every month, will need to add that GST will be charged for future annual fees and transfers.	
8.	<b>Meeting Closed:</b> 8.15 pm <b>Next meeting:</b> 25 <sup>th</sup> November 2019 6:30pm Dromana Primary School.	