

**Dromana Foreshore Committee of Management Inc.**  
**Minutes of Meeting**  
**held on 24<sup>th</sup> October 2022 6.30pm at Dromana Tennis Club.**

Meeting Opened: 6.30pm.		
1.	<p><b>In attendance:</b> JA, RG; JW, LA, JS; NM. MT; ME  <b>Observer:</b> Rick G MPBBA;  <b>Apologies:</b> WC, MB            In the absence of our secretary, JA took the minutes and chaired the meeting.</p>	
2.	<p><b>Conflicts of Interest</b> – Chairperson asked for any changes of conflict-of-interest            NIL</p>	JA
3.	<p><b>Minutes of Meeting held on:</b> 26<sup>th</sup> September 2022            Changes to minutes -Committee members agreed they should have online access when unavailable to attend a meeting.            #179 – Coastal planning refused permit.            Moved: RG Seconded: NM - Carried</p>	MB
4.	<p><b><u>Secretary/ Correspondence/Transfers/ Financial Statement</u></b>            Correspondence/Transfers/Financial Statement – tabled/previously sent via email            #208 – further information required. Current rate notice does not align with license agreement, therefore transfer still not approved.            Concern regarding payments not yet received from CP – WC to resend invoices to ones not yet paid. NM &amp; LA happy to follow up if necessary.            Financial statements need to be updated before approved. Moved by RG;            seconded by MT. Carried.</p>	MB
5.	<p><b>Matters Arising:</b>            Correspondence tabled by MT – re Rubbish Bins. MT and cc WC to reply to Daniel (MPSC) that we require 2 quotes – one for summer and winter and one if we went individually for summer only and winter only. Winter to be one bin per site.            Summer bin quote - \$11350-00 (includes caravan park). MT moved we accept the quote, seconded by LA. Carried.</p>	
6.	<p><b>Subcommittee Reports:</b></p>	
	<p><b>Caravan Park</b> – Nothing to report. Many caravan park site fees outstanding. ME is ready to level out caravan park area. MT moved, seconded by RG and the Committee approved grey loams and excavator for 3 days. Expenditure will be approximately \$3500 - \$4000. Carried.</p>	ME
	<p><b>Works / Bay Trail –</b>            As tabled. Full committee agree we only have a disabled car park at T3 (for wheelchair access) and remove all small signs at Heales, Verdon, Permien – which were courtesy only. Our plan is to apply for a grant to ensure T3 is compliant with a full disabled access car park.            WC to send email to Hillview requesting donation of grey crushed rock as per ME's specifications.            WC to ensure letter to be sent to DBLSC regarding non use of our land for LSC use.            #179 sign to stay because it was an existing sign.</p>	MT
	<p><b>Finance</b> – Nil to report</p>	RG/JA
	<p><b>Grants</b> – WC to check with AR re rubbish grant with Bendigo Bank. AR to seek any available grants for disabled car park access. DFCoM to direct grants to our</p>	JS

	grant writer.	
	<b>Latrobe Reserve / Revegetation.</b> As tabled – Quote received from Timberscope for \$11000 to exterminate foxes/feral cats in Latrobe. WC to send email to AR requesting a grant to fund this.	MT/JA
	<b>Vegetation Management</b> – As tabled. Committee still awaiting Sam’s report.	MT/LA
	<b>Combined Foreshores</b> – Nil	ME
	<b>Town Centre</b> – Mulch stacks abound. All to be spread before the next meeting.	ME
	<b>Staff / Volunteer Liaison</b> – RG to write a job description to employ an assistant for both Michael, Wendy, and the full committee. Summer Rangers – Vic, Chris, and James.	MB/RG
	<b>Dogs on Beaches</b> – Nil	
	<b>Website</b> is up to date with minutes etc. <b>All Subcommittee Reports approved</b> Subcommittee Reports Moved: LA Seconded: MT Carried:	
7.	<b>Other Business</b> Correspondence needs to be written on secretary’s report (In and Out) WC to write to DELWP re crown land at 2 Foord Lane, Dromana. Property recently sold and new owners have been told by the agent they can purchase the adjacent crown land. DFCoM need to know all particulars.  <b>MPBBA</b> -AGM over the weekend.  Monday - 12 <sup>th</sup> December – Xmas party at the depot. WC to send invitations.	
8.	<b>Meeting Closed: 8:20 pm</b> <b>Next meeting: 28<sup>th</sup> November 6:30pm Dromana Tennis Club.</b>	