

Dromana Foreshore Committee of Management Inc.
Minutes of Meeting held on 28th October 2024
6.30pm

Meeting Opened: 6.30pm.		To be actioned by
1.	In attendance: MB, RG, MT, LA, JW, NM Invited: ME WC Observer: Rick MPBBA Apologies: JS, JA	
2.	Conflicts of Interest – Chairperson asked for any changes of conflict of interest. Nil	MB
3.	Minutes of Meeting held on 23rd September 2024 Moved: MT Seconded: RG Carried	MB
4.	<u>Secretary/ Correspondence/Transfers/ Financial Statement</u> Correspondence/Transfers/Financial Statement Moved: Seconded: Carried Pony rides – there are no appropriate sites on Dromana foreshore, suggestion made that the veterans memorial park behind the Information Centre – would be more appropriate, Secretary to advise enquirer to contact the MP Shire. Wine tasting not appropriate - it is a commercial activity and is not a water-based activity. Garage still awaiting building permit. Dredging for Boat ramp hopefully to be done prior to 1 st December. No change to opening dates 1 st Dec – 30 th April. Family Transfer of BS99 & BS216 approved once work is completed. BS113 sold, MT to check measurements if all ok Transfer can proceed.	WC/MB WC WC WC MT
5.	Matters Arising Committee agreed to mandate for the secretary and admin staff - if an enquiry is made for a commercial venture on the foreshore and is not a water-based activity, they are to advise that it is not appropriate and will not be permitted.	
6.	Subcommittee Reports:	
	Caravan Park- Checklist to be completed. NM asked if power is turned off in the off season. Yes, all power is turned off.	MB JA/RG
	Works / Bay Trail – As tabled BS206 requested to repair BS damaged in a severe storm: All existing footings/slab are to be kept. DFCoM are happy for a repair but as we do not issue any permits the owner will need to check with council if permits are required. Pipework renewal quote tabled at works meeting is for T8, DFCoM are required to get another quote. Suggestion was made for an asset register/audit to be kept on file for future use and to enable DFCoM to plan for future grant applications. This can be done inhouse, and if more detail is required a professional auditor can be engaged for specific buildings/assets. RG talked about a risk mitigation report. ME spoke about what he believes is needed to be included in the audit. JW asked to put forward - that early next year a time is set aside for a working group to plan and decide where DFCoM's focus should be and prioritise items on the audit list. All agreed. T5 flooding discussed, not enough drainage. A few ideas put forward to mitigate the continual flooding after heavy rains.	JW JA/LA MT/NM (ME) WC
	Latrobe Reserve – As tabled.	MT LA/JW (ME)

	Vegetation Management – As tabled.	MT LA/JW (ME)	
	Finance – As covered in point 4 above	MB	
	Grants – Asset Maintenance Grant has been approved through DEECA for T2 this is only for repairing not rebuilding. NM asked to keep an eye out for any grants that would be suitable for disabled parking upgrades.	MB JS	
	Combined Foreshores – Next meeting 19 th November	ME	
	Town Centre – Spraying by MP Shire contractors discussed.	ME	
	Staff / Volunteer Liaison – New wages confirmed – Annual reviews to be done prior to xmas	MB RG	
	Dogs on Beaches – There has been no difference to previous months.		
	All Subcommittee Reports approved Subcommittee Reports Moved: JW Seconded: MT Carried		
7.	<p>Other Business</p> <p>Dromana Bay Life Saving Club Walk through with Life Saving Victoria (LSV) was held on Wednesday 23rd October with Olivia and Paul from LSV and JS & MB from DFCoM, no attendance from MP Shire.</p> <p>LSV agreed to DFCoM's suggestions of entering through Pier car park and for 3 DFCoM bollards to be made removable, veg barriers to be moved back approx 1metre and also fencing. This will be highly visible to the public to ensure safety. Last bike rack is to be removed. Retrieval of Watercraft will only be in the early morning. No removal of trees/bushes as initially requested by LSV.</p> <p>Ranger Michael recently held 3x talks for Dromana Primary School the talks were very well received by the kids, all DFCoM ground staff had some input into these very full 3 days. This was organised through the grant received for the 2024 Port Phillip Bay Fund. Photos have been taken by Dromana Primary School and will be sent to ME to be forwarded to the Committee and will be uploaded onto the website.</p> <p>New Meeting Room: LA advised that the Uniting Church would charge \$22 per hour. MB advised that the Sea scouts have a room that could be used which has a table and seating for about 8 people. JW enquired at St Marks Anglican Church they are still to get back to her.</p> <p>Website: List of committee members and staff names to be listed.</p> <p>MPBBA: Received photos of the drain in front of BS52 – 58. ME explained that it is due to the direction of the tides and excess rain entering the beach which causes the scour. Maintenance is done by MP Shire on behalf of SEW and the BS owners need to contact MP Shire and or SEW for all issues related to the drains. Rick to pass this on to the BS owners.</p> <p>AGM recently held and 1 new member has joined who is very keen on vegetation.</p> <p>Christmas Party to be held Monday 16th @ the Depot TBC</p>	NM	
8.	<p>Meeting Closed: 8:30 pm</p> <p>Next meeting: 25th November 6:30pm TBA Note# MB will be an apology</p>		