

<u>Dromana Foreshore Committee of Management Inc.</u> <u>Minutes of Meeting held on 22nd June 2026</u> <u>In the Depot at 6.30pm</u>			
Meeting Opened: 6.30pm.			To be actioned by
1.	In attendance: JA MB JW RG LA MT AR Invited: ME. WC. Observer: RG (MPBBA) Apologies: NM. JS. Time slot 6:30-6:45 allotted to owner of BS08. Actual time taken 6:30 – 7pm Troy (owner) & Heath (builder). See under other business.		
2.	Conflicts of Interest – Chairperson asked for any changes of conflict of interest. -Nil	JA	
3.	Minutes of Meeting held on 25th May 2026 Moved: MT Seconded: RG -Carried:	JA	
4.	<u>Secretary/ Correspondence/Transfers/ Financial Statement</u> Correspondence/Transfers/Financial Statement Moved: MT Seconded: MB -Carried. It was unanimous that a family transfer fee will not be charged for a joint ownership when one partner is deceased.	WC/MB	
5.	Matters Arising: Query asking for clarification sent to DEECA (requested by DFC) to the recent changes and the new regulations, to obtaining MACA consent. DEECA responded that If under a licence, then MACA consent is required: “any works to boatsheds will need to follow a MACA application and assessment process”. MACA consent not required if under a lease.	WC	
6.	Subcommittee Reports:		
	Caravan Park- Managers report for 25-26 season received and sent to all committee members 2nd June. Michael spoke on behalf of the staff saying that he felt that the manager is doing a good job and has taken on DFC requests. The Manager has a good rapport with the majority of tenants.	MB JA/RG	
	Works / Bay Trail – Minutes tabled. JW moved: “that if any future on-site meetings/phone calls from committee members with BS owners or members of the public, could follow the following Guidelines: to have a documented reason and discuss with relevant subcommittee first, if deemed necessary, only then agree to meet. 2x committee members are to attend and a summary of the discussion to be sent to the owner to agree with what was discussed and then a copy to be filed for DFC records and a copy to go in the BS owners file. If any further discussion is required, it should then go to the full committee for discussion. This should also apply to telephone conversations. Seconded by JA. Carried. BS09 to be notified that it is ok to have steps, as approved previously by DEECA.	JW JA/LA MT/NM (ME)	WC✓
	Latrobe Reserve – Work under the PPBF Grant R4 is presently being performed. Friends of Latrobe field activity was on Saturday 20th and a few native orchids were found.	MT LA (ME)	
	Vegetation Management – Line audit will be due soon, ME to look at a local company.	MT LA (ME)	
	Finance – Significant deficit at present, but a portion of this is for current grants. A smaller deficit will still be present due to lack of transfers. Need to keep the purse strings tight for a little while.	MB	

	Grants – PPBF R4 grant, ME meeting with AR (grant writer) on 1 st July if anyone wants to join him. MB can attend if meeting is in the AM.	MB JS	
	Combined Foreshores – No contact from other COM's.	ME	
	Town Centre – ME hasn't seen any council groups in last few months – Pier is well under way and is looking good.	ME	
	Staff / Volunteer Liaison – Review done of wage rates and these will begin at start of July. JA noted that ME is attending meetings which are held on his day off. It was suggested our meeting day be changed to Tuesday all present agreed, send notification to absent committee members and ask to reply. If all in agreement, we will meet on a Monday in July and hence forward, our meetings will be held on the 4 th Tuesday of each month.	MB RG JW	WC✓
	Dogs on Beaches – A complaint was received about a committee member asking him to put their Dog on a lead. JA asked that all members be respectful when speaking to any members of the public. Use of the guidelines as agreed (under above works subcommittee) should also be used in cases like this.	JS MB	
	All Subcommittee Reports approved Subcommittee Reports: LA Moved: RG Seconded: -Carried		
7.	Other Business: BS08 asked to address the committee regarding the unapproved work at their BS. Owner & Builder both attended. Builder spoke to the meeting and acknowledged the importance of the Dromana Foreshore and the Committees work. He also spoke about moisture retention causing termite damage that can be caused by sand against the outside of the BS. He also commented on having safe access and that it is not a luxury but a safety issue. He respectfully asked to keep the current work as is. The committee responded, that DFCoM are required to follow the rules set by DEECA, therefore no increase of measurements including the height or footprint can be made to any BS on Dromana Foreshore. DEECA have put these rules in place and DFCoM are committed to enforcing them. Owner then congratulated the DFCoM and their preservation and conservation of the foreshore. He feels that removing the unapproved retaining wall will have a bigger impact on the environment. The committee again responded, reiterating that the retaining wall and steps will be required to be removed as they are not on their licence agreement, and that BS09 was approved to have steps (these about BS08) which were approved by DEECA prior to licence agreements being introduced. The comparisons to other Boatsheds are not relevant as all boatsheds differ in size and dimensions. Owner asked if there were any other avenues they could take and DFCoM advised that DEECA can be approached if he wishes to take it further. Dromana Power Boat Club new Marshall's box: 2x complaints have been received from residents. DFC manage the Anthonys Nose boat ramp on behalf of Better Boating Vic and DFC have an agreement with Dromana Power Boat Club to run the boat ramp for the 5 months of the year when it is open to the public. The new Marshalls box stores signs and miscellaneous equipment that belong to the Power Boat Club. All agreed it is not aesthetically pleasing, and members are looking into how to make it better blend into the surrounding environment. No power is available to it and removing the old air control boxes will be looked at to make it more streamlined. Dromana Secondary college has been offered the opportunity to paint a mural. It would be more appealing if it had a gabled roof and possible horizontal cladding could make it more fitting to the foreshore environment. There is also a picnic table in this area, and the Marshall box hinders the view when seated at the table. As the Power boat club do not have a club room to		

	store equipment a new storage building was required as the old one was in disrepair and has since been removed. The Bay Trail will be required to continue through the area where the old box was and that is the reason for placing the new box where it stands now. LA has a contact for a local architect that may be able to offer some solutions, and the person has agreed to have a look in the coming weeks. Any other considerations are welcome. This will be discussed further. WC to respond to complainants with assistance from MB. A plaque attached to the box explaining what the Marshall box is used for was suggested to be incorporated into the refurbishment. Parking tickets in the Dromana area are being issued by subcontractors, of the MPSC and they do not appear to care if the car is signed or not (CFA cars & DFCoM Utes) both having been fined recently. A local CFA member will mention this to council/councillor and make them aware that this is inappropriate when both are either on official business or as in DFC case parked on crown land at Latrobe Reserve on behalf of DEECA. The Tree Vandalism that was previously reported to the MPShire (as it is in an area managed by them) has not progressed, and DFC is awaiting a return call regarding this, but it has not yet been forthcoming. Boat Hire: Internal works are going ahead. Vic Roads advise that if no complaints have been received regarding a particular pothole, and there is damage sustained to a vehicle then there will not be any compensation forthcoming. Focus Newsletter: Works subcommittee report has been received. Could all Chairs of sub committees send their articles to WC as soon as practicable. Website: NM asked if a link can be added to the DFC website on the camping page, linking it to the Mornington Peninsula Shire camping page, this would be placed underneath DFC contact details. All agreed that the link can be added as a 12-month trial, to see if it alleviates the multitude of enquiries to DFC. MPBBA: Capel Sound BS owners have been sent a new licence agreement asking them to sign the proposed 2year licence, but they will not get the full copy until after signing it. Capel Sound and Whitecliffs/Camersons Bight COMs merged in July 2025 and transitioned to a category 1 status under DEECA they are called Mornington Peninsula Coast Committee of Management (MPCCOM) MB suggested that the 2year term may be because of the process with compensation, as this was discussed at the most recent Coastal Managed Transition (Retreat) workshops held by DEECA.	WC/MB✓ NM Rick
8.	Meeting Closed: 8:25 Next meeting: Mon 27th July 2026 @ 6:30pm at the Depot All future meetings after the 27th will be held on the 4th Tuesday of the month as agreed.	(MB will be an apology for 27th July)