

Dromana Foreshore Committee of Management Inc.
Minutes of Meeting held on 22nd April 2024
6.30pm

Meeting Opened: 6.30pm.		
1.	<p>In attendance: JA, MB, MT, LA, JW, RG Invited: ME, WC Observer: MPBBA unable to attend. Apologies: NM. JS.</p>	
2.	<p>Conflicts of Interest – Chairperson asked for any changes of conflict of interest - NIL</p>	JA
3.	<p>Minutes of Meeting held on: Moved: MB Seconded: LA - Carried:</p>	JA
4.	<p><u>Secretary/ Correspondence/Transfers/ Financial Statement</u> Correspondence/Transfers/Financial Statement Moved: JW Seconded: MB - Carried Approved BS221 – Subject to confirming measurements are correct – MT thought it may have a drainage Pipe? Ranger to inspect tomorrow. Moved: MB Seconded: RG</p>	WC/MB
5.	<p>Matters Arising</p>	
6.	<p>Subcommittee Reports:</p> <p>Caravan Park- 50% of sites have already vacated with end of season on 30th April, only a week away. Photos tabled of rubbish left behind, discussion had, and it was agreed that this will need be addressed asap. MB spoke about the Report recently received from the CFA walk through a few weeks ago. Hoses and Hydrants noted in report, alternative options can be looked at. MB to follow up and explore any other options. Grants to be applied for possibly with SEW. MB has also spoken to Jill from the MPS. LA to check on 1st May for any rubbish left. C/P Manager to have a monthly walk through and address specific items that need to be checked post entry. C/P Manager to be invited to the May meeting to table his annual report. ME asked if he could get an independent fire assessor and get a quote for Hydrant and Hoses. All agreed and ME will follow up.</p> <p>Works / Bay Trail – As Tabled – BS179 alarm siren occasionally goes off – send letter to owner, alarm has been reported going off, and what are your processes when this happens, Is there any follow up with security or yourself?</p> <p>Invitation to provide feedback on Mornington Peninsula Shire’s Peninsula Trail Project – Masterplan. Sessions to be held on a variety of dates in April and May. MB will be notified directly and will notify the full committee.</p> <p>LA checked measurements on BS27 and they are outside of their licence agreement, steps have been added. In future the 3 stage registered letters is to be followed for all Boatshed owners that are outside of their licence agreements: 1st letter is to state their Licence agreement is at risk, please rectify within 60 days, if no response: 2nd letter DFCoM will seek quotes to remove/rectify and if no response, 3rd letter DFCoM will remove/rectify in 60 days at the owners cost.</p> <p>BS232 whipper snipping has damaged the external wall, and the polystyrene is falling away. This material is not to be recommended in the future.</p>	<p>MB JA/RG</p> <p>JW JA/LA MT/NM (ME)</p>
	<p>Latrobe Reserve – MT spoke about the volunteer group removing weeds in this area, and how it is showing that it has had a great impact.</p>	MT LA/JW

		(ME)
	Vegetation Management – As Tabled	MT LA/JW (ME)
	Finance – Costs for Elec, water and cleaning of toilets have been removed from general expenses and allocated to Caravan Park to give a better idea of true costs. BS sales comparison alters from year to year.	MB
	Grants – Andrew continues to apply for grants, but have missed out on one from DEECA recently.	JS MB
	Combined Foreshores – ME to attend meeting	ME
	Town Centre – Nil	ME
	Staff / Volunteer Liaison – Winter staffing schedule comes into effect at the end of April. Staff have been notified.	MB RG
	Dogs on Beaches – Still a lot around.	JS
	All Subcommittee Reports approved Subcommittee Reports Moved: LA Seconded: MT - Carried	
7.	<p><u>Other Business</u></p> <p>2nd request email, for a Jetski business discussed – Committee will not approve the request, as previously advised.</p> <p>30km charity walk which is a satellite walk for the Mother’s Day Classic – DFCoM have no issues with it being held the shire Toilets, T8 T5 & T1 will be open on the day of the walk which is scheduled on 18th May.</p> <p>Meeting with the DBLSC to discuss the bollard that had been removed JA & ME to attend.</p> <p>M.P. Shire Trail Project – Master Plan Session 2 will be held on 16th May. Presentation will be on-line with a mix of day & evening sessions and also in person. MB & JA will attend.</p> <p>JW thanked MB for following up with a recent legal issue, which has now been sorted.</p> <p>CP rubbish, DFCoM to approach it as an educational discussion rather than imposing a fee for removal if any rubbish is left at the end of the season. Letter to be sent to all sites reminding them of their obligations, MB to draft the letter.</p> <p>Rob Tannahill’s plaque will now be on a bench seat and not on a rock as previously discussed. Contact family and ask for words the family would like on the plaque.</p> <p>.</p> <p>End of April: WC to send reminder to MEDX for pickup of Sani bins.</p>	
8.	<p>Meeting Closed: 8.10pm</p> <p>Next meeting: 6:30pm 27th May Dromana Tennis Club</p>	