

**Dromana Foreshore Committee of Management Inc.**  
**Minutes of Meeting held on 22<sup>nd</sup> May 2023**  
**6.30pm**

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| Meeting Opened: 6.30pm. |  |  |
| 1.                      | <p><b>In attendance:</b> JA, JW, NM<br/> Invited: ME<br/> Leave of Absence: - JS<br/> <b>Apologies:</b> WC; MT; MB; RG; LA; RG (MPBBA)</p>   |  |
| 2.                      | <p><b>Conflicts of Interest</b> – Chairperson asked for any changes of conflict of interest.</p> <p>Nil</p>  | <b>JA</b>                              |
| 3.                      | <p><b>Minutes of Meeting held on:</b> 24<sup>th</sup> April 2023<br/> Moved: JW Seconded: NM- Carried:</p>   | <b>JA</b>                              |
| 4.                      | <p><b><u>Secretary/ Correspondence/Transfers</u></b><br/> Not received at time of meeting. Correspondence received via email (newsletters, DEECA correspondence).</p>  | <b>JA</b>                              |
| 5.                      | <p><b>Matters Arising</b><br/> NIL</p>   |  |
| 6.                      | <p><b>Subcommittee Reports:</b></p>  |  |
|                         | <p><b>Caravan Park –</b><br/> Managers report sent to full committee. Special thanks to Rolf for managing the park exceptionally well this season.<br/> Rolf is required to update first aid, defibrillator, CPR at the committees' cost.<br/> A breakfast will be organised to thank our caravan park manager.<br/> NM is concerned that some caravan park residents use more than their allotted footprint.</p>  | <b>MB</b><br>JA/RG                     |
|                         | <p><b>Works / Bay Trail</b><br/> As Tabled.<br/> Huge thank you to ME, MT, MB, NM, JW, TS, VS; for all their hard work with the iaudit and condition reports.<br/> JW thanked ME&amp; NM for their assistance regarding the “carport” for the Ute. JW would appreciate one or both to travel with her to view the proposed building. (Hastings) Should JW, NM &amp; ME approve the building, they can go ahead with the progress of same.<br/> Procedure is in place for illegal camping on the foreshore and the procedure must be followed through promptly.<br/> JW queried emails received from SafetyCulture. NM was able to explain the reason. JW will unsubscribe.<br/> Ventia has completed the preliminary threading underground. They are required to return in 6 weeks. ME has ensured the pits are as safe as possible for the public.<br/> NM spoke on MT’s behalf regarding asbestos removal on the foreshore.<br/> JA explained the asbestos assessment report from Arbereum was accepted on 18<sup>th</sup> May 2023.</p> | <b>JW</b><br>JA/JS/LA<br>MT/NM<br>(ME) |

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|    | <b>Finance – Nil –</b>  |  |
|    | <b>Grants – Andrew</b> has all links to apply for many grants.  | <b>JS</b><br><b>MB</b>                   |
|    | <b>Latrobe Reserve / Revegetation.</b><br>As tabled – 4 attended the working bee on Saturday and planted 100 tubes.   | <b>JW</b><br><b>LA/MT</b><br><b>(ME)</b> |
|    | <b>Vegetation Management –</b><br>As tabled – Otto to do tree report and needs to remove the Cyprus' from his report.   | <b>JW</b><br><b>LA/MT</b><br><b>(ME)</b> |
|    | <b>FUTURE Foreshores –</b> ME and JA presented at the Dromana Association – very successful evening.  | <b>ME</b>                                |
|    | <b>Town Centre – Nil</b>  | <b>ME</b>                                |
|    | <b>Staff / Volunteer Liaison –</b> First Aid needs to be updated by all employees – check for any other updates required.<br>JA contacted MP and she is very keen to assist in an admin role while WC is temporarily unavailable. | <b>MB</b><br><b>RG</b>                   |
|    | <b>Dogs on Beaches –</b><br>Dogs appear to be on leads on the Bay Trail but, majority are not on leads on the beach.  | <b>JW</b>                                |
|    | <b>All Subcommittee Reports to be ratified and approved at next meeting.</b><br>Subcommittee Reports Moved: Seconded: -Carried  |  |
| 7. | <b><u>Other Business</u></b><br><br>ME requests leave from approx. Dec 24 <sup>th</sup> – January 4 <sup>th</sup> . Approved by all present.<br><br><b><u>Web Site</u></b> Up to date.  |  |
| 8. | <b>Meeting Closed: 7:40 pm.</b><br><b>Next meeting: 6:30pm 26<sup>th</sup> June 2023 Dromana Tennis Club.</b>   |  |