

Dromana Foreshore Committee of Management Inc.
Minutes of Meeting held on 23rd October 2023
6.30pm

Meeting Opened: 6.30pm.		
1.	<p>In attendance: JA MB MT NM JW RG JS LA Invited: ME, WC Observer: MPBBA – Rick G Apologies: Nil DEECA representatives Present: Georgia Karamoutzos & Sarah Wordsworth.</p>	
2.	<p>Conflicts of Interest – Chairperson asked for any changes of conflict of interest - None</p>	JA
3.	<p>Minutes of Meeting held on: 25th September 2023. Moved: MB Seconded: RG Carried:</p>	JA
4.	<p>Secretary/ Correspondence/Transfers/ Financial Statement Correspondence/Transfers/Financial Statement Moved: MB Seconded: LA Carried BS08 Transfer check measurements etc - JA to follow up.</p>	WC/MB
5.	<p>Matters Arising: DEECA: Welcome to the new committee 6:30 – 7:pm Sarah thanked all committee for re applying. Steve Dimopolous is now the new minister. Sarah explained that Crown land is reserved for a particular purpose. DFCoM are Classified as category 2 – all details are on the DEECA website. Role is to manage maintain and improve the reserve. DFCoM is Incorporated under the crown land reserves act. DFCoM are required to report a financial return annually to DEECA. Insured under DEECA – except for the buildings. Assets – toilet blocks. Sarah discussed conflict of Interest and stressed should be declared and documented, if anyone needs to refrain from voting etc. DEECA expects good governance. As the newly elected committee member has resigned DEECA are happy to look at and interview any another expression of Interest that DFCoM have - 3 currently on file. The 17B licence can be used for the Boat Hire instead of the current BS licence agreement. MACA Consent requirement is available through the environmental department planners. SW to try and get a contact name in the environmental planning dept for DFCoM to have on file. Breach of licence discussed and DFCoM's ability for enforcement. Climate change discussed and the risk for the future of Boatsheds. Westernport amalgamation is no longer on the agenda from DEECA. DFCoM's last Management plan still not signed off by the Minister. Whitecliffs CoM are to continue as it is at present. SW & GK thanked the committee and staff for the work they do on behalf of DEECA.</p> <p>Secretary's report discussed regarding staff safety issues. ME discussed types of conflicts that can and do happen. JW suggests a couple of committee members take the issue on board and speak with staff and come up with a plan. JA & RG to meet and discuss staff security. All agreed.</p> <p>ReTurnIt bottle refund station: LA & NM are interested in discussing DFCoM becoming involved. Secretary to send LA & NM contact details of (Stephen) who is the rep for this area.</p>	

	PPCC Incorporated, MB to draft a response letter to be sent to all committee members to agree on and once agreed Secretary to send to PPCC.	
6.	Subcommittee Reports:	
	Caravan Park- Working through check list – Rubbish quote is in and MedX has been contacted, but no reply as yet. The pre clean has been booked in to be done in Nov. C/P manager request for more signs.	MB JA/RG
	Works / Bay Trail – As tabled. Correction in wording regarding - request for extra hours for P/T rangers. When corrections are completed LA to re send Minutes. All communication to go through JW for any query regarding the new shed. To clarify KA's role: He will be the project manager which will enable DFCoM to utilise his expertise in this area. A Building or Planning permit is not required, as it will be built within our depot. Nepean planning permits to supply letter stating this and it will be forwarded to Melbourne Garages and DEECA. JW drew up a timeline which was tabled and discussed. The Abereum Asbestos report discussed further. Committee to help ME out where possible in the short term, due to staff shortages at present.	JW JA/LA MT/NM (ME)
	Latrobe Reserve – As tabled	MT LA/JW (ME)
	Vegetation Management – As tabled	MT LA/ER (ME)
	Finance – As per treasurer's report	MB
	Grants – Andrew is doing a great job with the writing of grants.	JS MB
	Combined Foreshores – Meeting is scheduled for Nov 16 th	ME
	Town Centre – Nil	ME
	Staff / Volunteer Liaison – Nil	MB RG
	Dogs on Beaches – Local paper reported on the MOU that is currently in place with MPShire.	JS MB
	All Subcommittee Reports approved. Subcommittee Reports Moved: JW Seconded: MB Carried:	
7.	Other Business: LA wanted to re-iterate on the Committee's conflict of Interest and that the committee continued to be transparent on all decisions made, no matter how uncomfortable it may be. Website: Is currently up to date. MPBBA: Q asked: Are the BS owners in the caravan park keeping the same toilet keys as last year – A: Yes. RG, Advised there is not usually any communication from BS owners to the MPBBA when owners sell a BS, but it seems that BS have been slower to sell than in previous years. Xmas party 4 th Dec @ Depot. 6:30	
8.	Meeting Closed: 8.45pm Next meeting: 27th Nov 6:30pm Dromana Tennis Club	