

Dromana Foreshore Committee of Management Inc.
Minutes of Meeting held at Dromana Tennis Club on 23rd May 2022
6.30pm

Meeting Opened: 6:30pm		
1.	In attendance: MB JW MT JS RG Invited: ME, WC Observer: RG MPBBA Apologies: NM JA ER LA	
2.	Conflicts of Interest – Chairperson asked for any changes of conflict-of-interest Nil	MB
3.	Minutes of Meeting held on: April 2022 Moved: JW Seconded: JS Carried	MB
4.	<u>Secretary/ Correspondence/Transfers/ Financial Statement</u> Correspondence/Transfers/Financial Statement Moved: JS Seconded: MT Carried	MB
5.	Matters Arising Check allocation of grant from BB for 2022 in accounting program (MYOB)	
6.	Subcommittee Reports:	
	Caravan Park – Tabled Managers Annual report MT spoke about cleaners, suggested a letter be sent asking if they can address the issues of not monitoring staff and how they will rectify this. MB to draft. Suggestion that all taps are to be incorporated in Audit.	MB JA/RG
	Works / Bay Trail - As Tabled T8 has finally been completed. Depot works are going well. Master plan for the depot discussed. Now that T8 is finished which Amenity block should be next. Will need to get funding - DFCoM only have funds to do cosmetic work.	MT JA/JS/LA JW/NM (ME)
	Finance – All going well	MB
	Grants – JS spoke about the grants approved and the applications on our Grant writers list - as tabled. Formal letter of thanks from DFCoM to SE Water - to be drafted and a sign acknowledging SE Water Community Grant to be confirmed/installed at T8 Solar Panels are now on the depot roof, started & completed on 23 rd May. Solar to be installed tomorrow on T2 – ME will liaise with Grant writer and see if it can be changed to T3 instead.	JS MB
	Latrobe Reserve / Revegetation. As Tabled Interested Locals/Volunteers - Letter drop to be on 4 th June JW to do. Volunteer start date is June 18 th Suggestion to contact town crier, MP Notice Board and also put on DFCoM website. Maybe NM can organise this? Mission statement to be discussed at a later meeting.	MT LA/JW (ME)
	Vegetation Management – As tabled MT asked what will DFCoM budget be for Sam to participate with the weeding & planting. Budget will be as previously approved \$4000 - if he has an ABN he would be hired as a contractor.	MT LA/ER (ME)

	Combined Foreshores – Discussion with Capel sound about the recent dismissal of the Whitecliffs Committee.	ME
	Town Centre – NIL	ME
	Staff / Volunteer Liaison – Renumeration reviews, need to be ratified.	MB RG
	Dogs on Beaches – Nil	JS ER
	All Subcommittee Reports approved Subcommittee Reports Moved: MT Seconded: RG Carried	
7.	<p><u>Other Business</u></p> <p>JW to draft a letter to send to local Real Estate agents with our policy regarding size & placement of signs on Dromana Foreshore - Secretary to send.</p> <p>Boat Sheds that require their roof to be trimmed (deemed outside of licence agreement) – Will only be renewed on condition of re-instatement of the original roof measurements. A list of these BS to be sent to MB – MT & JW to send</p> <p>Which Boat Sheds still have asbestos roofs? these are required to be removed in 2022 – Advise on website.</p> <p>External condition reports for 2022 to be done, MT is looking for helpers. Secretary to print out all BS condition reports in preparation.</p> <p><u>Web Site:</u> Report Tabled (Due to NM being an apology for this meeting) 3x queries received through website since last meeting: two camping and one about possible beach box lease. Have updated the Boatshed Fees information to 2022/2023. Have uploaded the Draft Vegetation report 2021 under “Reports of Interest”</p> <p>Question from NM: “Once our new 2022-2032 full boatshed/bathing box licence policy is released, do I have committee approval to load it on the website as a resource?”</p> <p>Yes: the new 2022 Licence agreement will be available to be accessed on the website</p> <p><u>MPBBA:</u> RG spoke about their membership requests and as advised last meeting they have sent them early. MPBBA met with Despi O’Connor to discuss the importance of the beach being a public asset.</p> <p>RG asked has the DFCoM considered having additional sites/revenue within our camping ground – Not possible due to site restrictions</p>	
8.	<p>Meeting Closed: 7.55pm</p> <p>Next meeting: 27th June 2022 6:30pm @ Dromana Tennis Club.</p>	