

**Dromana Foreshore Committee of Management Inc.**  
**Minutes of Meeting held on 25<sup>th</sup> November 2025**  
**6.30pm**

Meeting Opened: 6.30pm.		To be actioned by
1.	<p><b>In attendance:</b> JA MT RG MB JW  Invited: ME  Observer: Rick MPBBA  <b>Apologies:</b> LA; JS; WC; NM, AR  In the absence of our secretary, Mark Barson acted as Chair and Julie Allan acted as minute taker.</p>	
2.	<p><b>Conflicts of Interest</b> – Chairperson asked for any changes of conflict of interest. - None</p>	<b>MB</b>
3.	<p>Minutes of Meeting held on 27<sup>th</sup> October 2025  Moved: RG Seconded: JW - Carried:</p>	<b>MB</b>
4.	<p><b>Secretary/ Correspondence/Transfers/ Financial Statement</b>  Correspondence/Transfers/Financial Statement  Moved: Seconded: Carried</p>	<b>MB</b>
5.	<p><b>Matters Arising</b> – Litigious claims. MB has sought clarification with Vic Roads regarding pothole in car park incident. Awaiting reply from same. Suggestion in Works regarding same.  Discussion had regarding Focus Newsletter – many people do not read it, and it does take up quite a bit of time to produce.  Condition reports have been printed up to #80 and will continue to be printed to ensure all condition reports will be duly filed in the boatshed folders.  <b>Secretary MUST send all emails to full committee. Full committee should and need to be informed on all matters.</b></p>	<b>MB</b>
6.	<p><b>Subcommittee Reports:</b></p> <p><b>Caravan Park</b>- Rolf and Mark have measured all sites in preparation for bump in. Preseason check list is almost complete. Top Priority. All sites have paid. Boat ramp needs to be cleared – Maw Civil is undertaking works. Electricity audit has been completed. Preclean to be done Thursday and Friday. T3 graffiti has been removed. Thanks Michael. New chicane to be installed east of T3 – first set behind #208. Hardware has been ordered for gates (bike).  Cleaning contract has been lengthy – original submission was \$44000 from Dilish. DCC's quote has been accepted at \$46000. Other quotes received were higher and we accepted the lower and familiar company. Paying penalty rates to their employees. Big thank you to Marianne Trigg for all her hard work.</p> <p><b>Works / Bay Trail</b> – As tabled  Potholes in car parks will be filled, and grader will be smooth off.  Paul from Arbsafe will possibly/probably assist.  Julie will contact event organiser – impact on neighbouring boatsheds?  Toilets? Car park? Why that position?</p> <p><b>Latrobe Reserve</b> – As tabled. Break up – very small group.</p> <p><b>Vegetation Management</b> – As tabled. Mark Reynolds report still is not in.</p> <p><b>Finance</b> –  Finance Subcommittee are to meet and discuss the budget to be set for 2026.</p> <p><b>Grants</b> –  Bendigo Bank awarded grant for rubbish collection. Marianne and Mark attended the Bendigo Bank Award evening.</p>	<b>MB</b> JA/RG  <b>JW</b> JA/LA MT/NM (ME)  <b>MT</b> LA(ME)  <b>MT</b> LA(ME)  <b>MB</b> (JA/RG)  <b>MT</b>

	\$42000 excess from previous grant (beach access stairs) will be used to improve other access tracks.		
	<b>Combined Foreshores – Nothing to report.</b>	<b>ME</b>	
	<b>Town Centre – Nothing to report.</b>	<b>ME</b>	
	<b>Staff / Volunteer Liaison</b> – W, C and M are to be interviewed for performance ratings at a time suitable for Ray and Mark.	<b>MB</b> RG	
	<b>Dogs on Beaches –</b> No advance on previous meeting. Signage needs to be improved regarding Dogs on Beaches.	<b>ME</b>	
	<b>All Subcommittee Reports approved</b> Subcommittee Reports: Moved: MT Seconded: RG - Carried		
7.	<p><b>Other Business:</b></p> <p><b>MPBBA – report</b> – had their AGM. All is going well. MPBBA email their members with newsletters due to rising costs of postage.</p> <p><b>December 8<sup>th</sup></b> for Christmas break up. WC to send invitations to all.</p> <p><b>Best Boatshed Award</b> – JW - #1 - #99; MT -#100-#Boat Hire; MB # Boat Hire to #247.</p> <p><b>Australia Day</b> – RG; MT; TS; Bump in – MB; TS to bring boards etc down.</p> <p><b>Website Updates:</b> - Both secretaries had concerns regarding emails. Both emails were on web mail. Patriot can “take over” our emails and will send emails to DFC. NM to ensure she is comfortable with this happening. MB will discuss with NM to ensure things will run smoothly. MB will ensure the Secretary will keep us in the loop.</p> <p>Risks H5 strain of bird flu to be put on noticeboard.</p> <p>MPBBA member left meeting.</p> <p><b>In camera discussion.</b></p> <p><b>When did we do our first license agreements?</b></p> <p><b>JA to contact MPSC (Lachie)</b></p> <p><b>JA to check with WC re payment for DTC - \$100.</b></p>	<b>Around the table.</b>	
8.	<p><b>Meeting Closed:</b> Meeting Closed: 8:15pm.</p> <p><b>Next meeting:</b> 8<sup>th</sup> December 2025 6:30pm Dromana Foreshore Depot Christmas Party.</p> <p><b>Next meeting:</b> 26<sup>th</sup> January 2026 6:30pm Dromana Tennis Club</p>		