

**Dromana Foreshore Committee of Management Inc.**  
**Minutes of Meeting held on 26th January 2026**  
**Dromana Tennis Club at 6.30pm**

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| Meeting Opened: 6.30pm. |   | To be actioned by                         |
| 1.                      | <b>In attendance:</b> LA; JS; MT; JW; RG; MB; JA; AR; NM<br>Invited: MPBBA<br>Observer:<br><b>Apologies:</b> WC; ME   |   |
| 2.                      | <b>Conflicts of Interest</b> – Chairperson asked for any changes of conflict of interest. - NIL   | JA  |
| 3.                      | <b>Minutes of Meeting held on 24<sup>th</sup> Nov 2025</b><br>Moved: MT Seconded: JW - Carried:   | JA  |
| 4.                      | <b><u>Secretary/ Correspondence/Transfers/ Financial Statement</u></b><br>Correspondence/Transfers/Financial Statement<br>Unavailable due to non-reconciliation of reports. Reports to be sent out as soon as the reconciliation takes place.<br>Correspondence – email from Jarryd for monies over from grant - suggest money to be used to repair steps on beach and some at Latrobe. Beach steps are used by the public more frequently than the Latrobe ones – however Latrobe do need a repair.<br>DPS – requesting dates for School beach days. WC to send approval of same.<br>Transfers - #168 – approved. # 133 – family transfer – approved. #196 – family transfer. Moved by LA; Seconded by RG. Carried.<br>Financial Statement – unavailable.<br>Debt collection – Secretary to commence proceedings for all outstanding fees. 4 boatshed fees and 1 miscellaneous (removal of deck).<br>Boatshed condition reports are now all filed. | WC/MB<br><br>WC ✓<br><br>WC ✓<br><br>WC ✓ |
| 5.                      | <b>Matters Arising</b><br>Left over money regarding grant – to go to works  |   |
| 6.                      | <b>Subcommittee Reports:</b><br><b>Caravan Park-</b> Annual meeting held on Sunday 25 <sup>th</sup> January – RG & JA attended. Toilet cleaning was discussed. New subcontract cleaner employed. It was noticed this morning that another cleaner was being trained. Communication must go from CPM to Secretary to rectify any concern/problem. All committee must be informed of any problems. Pump problem at T2 – had to be repaired immediately. PIPES eventually found the problem – 1 new pump and cabling redone by electrician. T2 was able to be used again on New Years Day. MPSC owes us a lease for the park – awaiting patiently.   | MB<br>JA/RG                               |
|                         | <b>Works / Bay Trail</b> – as tabled. Removal of one sentence.  | JW<br>JA/LA<br>MT/NM<br>(ME)              |
|                         | <b>Latrobe Reserve</b> – as tabled.   | MT<br>LA (ME)                             |
|                         | <b>Vegetation Management</b> – as tabled.   | MT<br>LA (ME)                             |
|                         | <b>Finance</b> – Term Deposit re negotiated. Subcommittee need to meet as soon as practicable.  | MB  |
|                         | <b>Grants</b> – Depot & T5 Stairs – AR successful once again.   | MB<br>JS                                  |
|                         | <b>Combined Foreshores</b> – Nothing to report.   | ME  |

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|    | <b>Town Centre</b> – Nothing to report.  | <b>ME</b>  |  |
|    | <b>Staff / Volunteer Liaison</b> – Nothing to report.  | <b>MB</b><br><b>RG</b>                                     |  |
|    | <b>Dogs on Beaches</b> –. signs in Caravan Park appear to work.  | <b>JS</b><br><b>MB</b>                                     |  |
|    | <b>All Subcommittee Reports approved</b><br>Subcommittee Reports: Moved: MT Seconded: RG – Accept all subcommittee reports except Finance. Carried   |  |  |
| 7. | <p><b><u>Other Business:</u></b></p> <p>JW – question– Is there an appropriate time of year to go onto another committee and is there a limit to the number of sub committees that committee members can be a part of.</p> <p>Communication is very important – in all aspects of the committee.</p> <p>Suggestions from Dromana Australia Day Committee – chair at the end of Heales St needs maintenance; rubbish bin at depot car park; request for memorial seat and how to go about one; squeaky swings at park at Pier.</p> <p><b>MPBBA:</b> – report – limited activity during the holiday period. NO further communication re Mornington Peninsula Coast Committee of Management. Updates on Litigation – No further correspondence at this moment in time.</p> <p><b>Website:</b> Wendy and Kaitlyn were having trouble with emails which required a change in provider; however, this will lead to a need to redo our website due to software change. This will take NM some time unfortunately.</p> | <b>RG</b><br><br><br><br><br><br><br><br><br><br><b>NM</b> | Update<br>d after<br>Feb<br>meeting<br>as<br>request<br>ed by<br>JW. |
| 8. | <b>Meeting Closed: 8:00 pm</b><br><b>Next meeting: 23<sup>rd</sup> February @ 6:30pm at Dromana Tennis Club</b>  |  |  |